



**Service Director – Legal, Governance and  
Commissioning**

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## **Decision Summary**

**Committee:**  
**AUDIT COMMITTEE**  
**Date:**  
**Committee Clerk:**  
**TEL:**

**CORPORATE GOVERNANCE AND**  
**FRIDAY 5 JULY 2019**  
**Andrea Woodside**  
**01484 221000**

### **Chair**

Councillor Will Simpson

### **Councillors Attended**

Councillor Kath Pinnock  
Councillor Steve Hall  
Councillor John Taylor  
Councillor Paola Antonia Davies  
Councillor Susan Lee-Richards

### **Observers**

Councillor Elizabeth Smaje  
Councillor Paul Davies

### **Apologies**

Councillor Martyn Bolt

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## **1 Membership of the Committee**

This is where Councillors who are attending as substitutes will say for whom they are attending.

Apologies for absence were received on behalf of Councillor Bolt.

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## **2 Minutes of Previous Meeting**

To receive and approve the Minutes of the previous meetings held on 26 April and 17 May 2019.

Approved as a correct record.

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## **3 Interests**

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

No interests were declared.

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## **4 Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

It was noted that all agenda items would be considered in public session.

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## **5 Deputations/Petitions**

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

None received.

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## **6 Public Question Time**

The Committee will hear any questions from the general public.

No questions were asked.

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## **7 Bad Debts Write Off**

To receive the report.

Contact: Mark Stanley, Welfare and Exchequer Services

That the 2018-2019 bad debts write off information be received and noted.

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## **8 Financial Management Code of Practice**

To receive the report.

Contact: Eamonn Croston, Finance Director

That the CIPFA Financial Management Code (Consultation Version) be received and noted and that the proposals for self-assessment of compliance with the Code be endorsed.

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## **9 Update on Council's final accounts for 2018/19.**

To receive the report.

Contact: James Anderson, Senior Finance Manager.

That the update of the Council's final accounts for 2018/2019 be received and noted.

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## **10 Informing the Audit Risk Assessment**

To receive the report.

Contact: Martin Dearnley, Head of Audit and Risk

That the risk assessment document, 'Informing the Audit Risk Assessment' for Kirklees Metropolitan Council' be endorsed and approved for submission to Grant Thornton External Audit.

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## **11 A Revised Employee Relations Framework**

To consider an update on the Council's revised Employee Relations Framework.

Contact: Deborah Lucas, Head of People's Services

That the revised Employee Relations Framework be endorsed and that a report be submitted to Council on 17 July 2019 recommending a constitutional amendment to delete Employee Relations Sub Committee.

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**12 Members Allowance Independent Review Panel - Locality Lead Role**

To agree the recommendation of the Review Panel on the Locality Lead role, for submission to Council.

Contact: Richard Farnhill, Council Business Manager

That the consideration of the recommendation of the Members Allowances Independent Review Panel (MAIRP) be deferred to a future meeting of the Committee to request the submission of more information to provide clarity on the job description for the role of Locality Lead.

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